

ision to be rganized

Christie Gelsomino

Hello,

Happy Spring to you! Warmer temperatures, greener grass and blooming flowers are just a few of the joys of Springtime. I love Springtime, it's a good time to start fresh, clear out old clutter and bring cheerful colors back into our lives.

This newsletter will help you to spring into organizing this Springtime. First, I will share with you some tips to do on this Saturday March 31st-National Back-Up Day and second I will share a great article on Clearing Closet Clutter without Going Crazy.

Enjoy the newsletter!

Thank you,

Christie Gelsomino

Scrapbook Designer
Professional Organizer

Personal Photo Organizer

Scrapbook Designer

Saturday March 31st is National Back-Up Day

When was the last time you backed-up your pictures, how about your digital files, and what about the software on your computer? Well, Saturday March 31st is National Back-Up Day and I want to share some tips on backing-up your photos.



Scrapbook Designer and Professional Organizer

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Here are four ways to back-up your photos:

- 1. Print your photos. Yes, I said to print them. Store them in an archival storage box and place them in a location that is safe, dry and temperature controlled. You may even want to store your prints in a safe deposit box. Should you not want to print ALL your photos as a back up source then consider giving a family member or a friend a hard drive or a flash drive of your photos to store at their home for you.
- 2. External Hard Drive or Flash Drive. Using an External Hard Drive can easily be plugged into your computer and will automatically back-up your photos and digital files. Or a Flash Drive that works very similar to a hard drive, depending on the size (MB or GB) you can easily copy and paste the folders onto the Flash Drive.

In the photo market there is a great Flash Drive called "Picture Keeper" that can easily be plugged into the computer and it automatically copies the photos onto the Flash Drive. EASY!



3. Gold Memory CD's. Backing up to a CD is a great way to store and file your photos. However, you will want to use a "Gold" CD not just a basic CD. The Gold CD's are specially made to be of archival quality.

Christie Gelsomino



Web-site Links

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Photo Organizing

Christie is a Premier Member of the Association of Personal Photo Organizers.



Resources

4. Online Storage or Cloud Storage. An Online Storage or a Cloud Site that you have researched to be dependable and that you feel comfortable with having your photos backed up to. FYI, online sites can crash and lose your pictures just as much as your own computer or external hard drive and flash drives. Just be sure to do your research and feel comfortable with the online storage or cloud site that you are uploading your precious and memorable photos to.

Lastly, before backing up, try <u>TRASHING</u> some photos first, this way you can maximize the space in your backup system for the most important photos.

Happy Back Up!

Thank you,

Christie Gelsomino

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Clearing Closet Clutter without Going Crazy

Organizing a closet is one of the most satisfying clean-up projects you can tackle. But without a little planning, its sheer enormity can leave you with more chaos than before you started. Try these tips to clear the clutter, leaving you with only the things you really use.

* Pick one closet to start. Make sure you have space in that room to spread everything out. (A bed works great for this.) You'll be taking out every (yes, EVERY) item in that closet. For each item, ask whether you've used it/worn it in the past year. If not, seriously consider getting rid of it. Knowing that we wear only about 20 percent of our clothes 80 percent of the time will help you let go. Try to touch things only once while going through this process - make a decision then and there, rather than putting items aside to "decide later."

* Items that you are removing can go in



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one of four boxes: a trash box (for stuff headed straight to the dump), a repairs box (for items that need repairing), a recycling box (for things that can be recycled, sold or given away), and a transit box (for things that belong in another area of the home). If you have trouble parting with some items, put them in a box, label the box with a date six months from now, and store it out of sight. If you haven't gone into the box by the time the date rolls around, toss or donate it without opening it.

* The hard part is now complete! Now comes the fun of rearranging, organizing, and storing the remaining items.

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Thank you,

Christie Gelsomino

Scrapbook Tip:

Spring Cleaning Scrapbook Supplies: donate unwanted scrapbook supplies to your local church, arts and crafts centers or schools.

Organization Tip:

Spring Cleaning with Organization: take a basket or even a bag and walk around your house to find 15 things that you can get rid of without hesitation.

Thank you for reading this March newsletter. I truly hope you enjoyed it and gained valuable information from it. Also, please feel free to pass along this newsletter to others.

Happy Scrapbooking and Happy Organizing!

Christie Gelsomino

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TO GET YOUR FAMILY MEMBERS, FRIENDS AND LOVED ONES A GREAT GIFT CERTIFICATE FROM VISION TO BE ORGANIZED AND/OR SCRAPBOOK DESIGNER.

Christie Gelsomino with Scrapbook Designer and Vision to be Organized is adding a location to her services:

Salt Lake City/Park City, Utah



Current locations include: Los Angeles, California



and **Eastern Nebraska**

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