

# Tackling your Family History

10 tips to organizing  
and managing your  
family history  
documents, files  
and resources.



# Meet the Speaker

Christie Johnson

Vision to be Organized

Since 2003

Certified Photo Organizer  
and Manager

Personal Scrapbook and  
Album Designer

Legacy Preserver



**SAVE YOUR  
PHOTOS**

# Tip #1 to Tackling your Family History

## Goal Setting

- Your WHY
- Your VISION
- Your EXPECTED RESULT
  
- Time Frame
- \$\$\$
- Sharing with Family
- New Discoveries
  
- Inherited Boxes and Albums
- Interest in Family History
- DNA



# Tip #2 to Tackling your Family History

## Hunt and Gather

- Deeper than just photos
- Documents
- Files-Piles
- Boxes-Bins-Baskets
- Bags-Envelopes
- Albums-Books
- Memorabilia-Frames
- Real Estate-Farm Land
- Digital Online items
- Family Members



# Tip #3 to Tackling your Family History

## Make a Plan

- Surnames
- Available Older Generations
- Easy versus Hard
- Asking for Help
- Already Done
- Damaged Items
- Research Online Sources
- Travel
- Brick Walls
- Learning



# Tip #4 to Tackling your Family History

## Supplies needed

- Computer
- Scanner
- Archival Safe Products
- Archival Gloves
- Document Repair Tape
- Un-du
- Magnifying Glass
- Envelopes/Boxes/Bins
- Pens/Pencils/Markers
- Notecards/Post-it Notes/Notes



# Tip #5 to Tackling your Family History

## Ask Family

- Become a Detective
- Additional Items
- Missing Links
- Already Done
- New Cousins
- Names
- Dates
- Places
- Stories
- Travel



# Tip #6 to Tackling your Family History

## Documents and Files

- Physical and/or Digital
- Organize
- Trash and/or Delete
- Surnames
- Individual Families
- Dates
  
- Files
- Piles
- Boxes
- Envelopes
- Storage
- Computer Files







# Tip #8 to Tackling your Family History

## Archival Storage

- Worst
- Better
- Best
  
- PAT test
  
- Archival Safe
- Photo Safe
- Lignin Free
- Acid Free
  
- Archival Methods
- Gaylord Archival
- Scrapbook.com



# Tip #9 to Tackling your Family History

## Saving for the Future

- One Central Hub
- Own Storage
- Cloud Storage
  
- Backup
- Backup
- Backup
  
- 3 copies
- 2 Different Medias
- 1 Offsite



# Tip #10 to Tackling your Family History

## Sharing

- Personal Genealogy Website
- Dropbox-Google Drive
- Smug Mug-Forever
- Family Tree Sites
- Frames (digital, family history wall)
- Albums
- Gifts
- Family Reunions
- Genealogy Societies
- Archive Centers

**Brewer Family  
Genealogy Website**



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and receive a  
\*\*\*FREE\*\*\*  
10 Tips  
Photo Management  
document



# Thank You for Attending

Need help organizing your photos?  
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Join our private Facebook group:  
Advice from the Photo Organizing Pros  
[facebook.com/groups/thephotoorganizers/](https://facebook.com/groups/thephotoorganizers/)

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